

The Librarian  
V.P.Chest Institute  
University of Delhi  
Delhi- 110007

SUB: Library Membership

Sir/Madam

Kindly enrol me as a member of library and issue the reader's cards as per rule to avail the borrowing facility. I undertake that:

1. I shall return the book within one month, after the date of issue or even earlier if asked by you;
2. I shall be held responsible and shall make full payment of the book if it is damaged or lost during my possession;
3. I shall take care of reader's cards issued to me and shall bear full responsibility if some one else misuses these cards;
4. I shall surrender all reader's cards issued to me and shall get clearance from the library before the expiry of my term in V.P.Chest Institute; and
5. I shall abide by all other rules enforced by you from time to time.

Yours faithfully

Dated

Name:  
Designation:  
Deptt.  
Period:

Note: Please deposit Rs. 500/- only as the Library Security fee which is refundable at the time of clearance.

LIBRARIAN

Recommendation of the Divisional Head

I recommend Shri/Miss/Mrs./Dr.----- to be enrolled as a member of the Library of V.P.C.I. I take the responsibility that he/she will get the clearance from the Library before his/her term in the Institute is over:

Dated:

Signature:  
Name:  
Deptt. :

Librarian

Permitted /Not Permitted

LIBRARIAN

Received \_\_\_\_\_ Reader's cards

Signature: