

Procedure for requesting information under RTI Act, 2005

The Applicant who desires to take information under the Act shall make a request in writing as far as possible in English or Hindi specifying the particulars of the information sought for. The application shall be forwarded/sent to the Public Information Officer, Vallabhbai Patel Chest Institute, University of Delhi, Delhi - 110007 along with the fee as prescribed under RTI Act, 2005.

A request for obtaining information under sub-section (1) of section 6 of RTI Act shall be accompanied by an application fee of Rupees Ten by way of Demand Draft/ Banker's Cheque/Indian Postal Order drawn in favour of "**Director, VPCI**" payable at Delhi from any nationalized bank/post office or cash to the Cashier in the Accounts Section of the Institute.

Names, designations and other particulars of Public Information Officers

Public Information Officer

Shri P.R. Santhanam

Joint Registrar

V.P. Chest Institute

University of Delhi

Delhi -110007

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Fax : 011-27666549

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Appellate Authority

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