



VALLABHBHAI PATEL CHEST INSTITUTE
UNIVERSITY OF DELHI,
P. O. BOX NO. - 2101
DELHI - 110007


VPCI/Accounts/Circular/2022-23 / 1184

20-09-2022

CIRCULAR

It is notified to all HOD's / Sectional Heads that in order to finalize the salary / pension latest by 25th of every month, all are advised to send their request/ Office Order relating to salaries / pension latest by 15th of every month viz. changes in GPF, Income Tax, Revision of Pay etc. for implementation in the Salary / Pension bill of the concerned month. The request / Order received after 15th will be considered in the next month.

This has approval of the Competent Authority, VPCI.


Deputy Registrar
Deputy Registrar
V.P. Chest Institute
University of Delhi
Delhi-110007

Copy to:

1. To All HOD's / Sectional Heads, VPCI – with the request to circulate amongst all staff working in the department / section.
2. All notice boards, VPCI.
3. Deputy Registrar Office – for information
4. Director's Office – for information
5. Website Division – for uploading on the VPCI website.