

### NOTICE INVITING TENDERS

V.P. Chest Institute, University of Delhi, Delhi invites sealed quotations in two bid systems i.e. Technical Bid and Financial Bid from the Chartered Accountants registered with ICAI for preparation of Annual Accounts of the institute for the year 2010-11. The tender documents containing Terms & Conditions, eligibility, etc. can be downloaded from our website [www.vpci.org.in](http://www.vpci.org.in) up to **08.07.2010 by 5.00 P.M.** The Tender document should be submitted along with a Demand Draft of Rs. 500/- (Five Hundred Only) in favour of Director, VPCI as the cost of the tender. The sealed tenders complete in all respect may be submitted upto **09.07.2010 by 03.00 P.M. to the Office of the Deputy Registrar, V.P. Chest Institute, University of Delhi, Delhi-110007.** The tenders will be opened on **12.07.2010 at 04.00 P.M.** in the presence of tenderes who may wish to be present. Director, V.P. Chest Institute, University of Delhi reserves the right to accept any tender or reject any or all the tenders without assigning any reason thereof. Only those firms/tenders who fulfils the eligibility criteria should apply.

s/d

(Deputy Registrar)

To

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**Sub: Preparation of Annual Accounts 2010-11**

Sir,

Bids are invited from Chartered Accountants registered with ICAI for preparation of Annual Accounts of the Institute for year 2010-11. You are requested to submit your proposals latest by 3.00 P.M. on or before 09.07.2010 giving the most competitive rates to Deputy Registrar, VP Chest Institute, University of Delhi, Delhi 110007

With reference to above cited subject, please find enclosed the following:

- a) A letter of invitation.
- b) Information to Consultants regarding the procedure for submission of proposal.
- c) Terms of Reference (TOR)
- d) Eligibility and pre-qualification criteria.
- e) List of key position whose CV and experience would be evaluated.
- f) Bid evaluation criteria and selection procedure.
- g) Standard formats for the proposal.
- h) Terms & Conditions.

In case of any information/clarification you may visit our office on any working day (Monday to Friday between 3.00 P.M. to 5.00 P.M.) with prior appointment on phone (Ph. No. 27667102, Extn.123). It may be noted that no clarification/information after closure of the last date of receipt of quotations would be entertained.

We look forward to receiving your quotations & thanks for your interest in this project/work.

Yours faithfully,

s/d

Deputy Registrar

