

**VALLABHBHAI PATEL CHEST INSTITUTE**  
**UNIVERSITY OF DELHI**  
**DELHI - 110 007**

VPCI/Pur/Equip.-Website/11-12/2298

13.02.2012

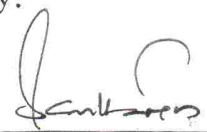
**CIRCULAR**

With reference to the Office Memorandum dated 28.11.2011 of Ministry of Health and Family Welfare regarding the CIC directions vide decision no. CIC/SG/C/2011/001122/15621 on the complaint of Ms. Anushree Jain vide her Appeal No. CIC/SG/C/2010/001122, all the HOD's are requested to provide the details of Patient Care Equipments costing above Rs. 1.00 Lakh purchased on or after 01<sup>st</sup> April 2007 to upload the data on VPCI website. The details must be submitted to the undersigned within 15days in the proforma given below:

S. No.	Equipments name & number of the same available in the department	Date of purchase & average/predicted life of the equipment as per the manufacturing company	Amount spent	Recommended frequency for maintenance (Yearly, half-yearly, monthly, quarterly)	Date of first maintenance check, officer supervising	Status of equipment (good, fair, replaceable should not be used)
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All the departments are requested to update the data by 5<sup>th</sup> of every month. Mrs. Uma Tyagi, Librarian is appointed as Nodal Officer who would be responsible for updating the data in the website of the Institute.

This issues with the approval of the Competent Authority.

  
**Deputy Registrar**

CC:

1. Mrs. Uma Tyagi, Librarian, VPCI
2. All the Faculty Members
3. VCH
4. Director - For information please
5. Website Division
6. Master Copy